

## Church of Christ Ladies Lectureship Retreat (COCLLR) Frequently Asked Questions

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## Registration

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- Can I make changes to my existing registration information?

Yes. Please send an email to [cocllr\\_registration@yahoo.com](mailto:cocllr_registration@yahoo.com) with the subject line 'Change to Registration.' Include all data you need changed. Ex. Please change my t-shirt size from M to XL.

- How do I cancel my registration?

Unfortunately, we are not processing any registration cancellations. You are welcome to request a rollover to the 2022 conference in ATL, pending COCLLR Chair approval, transfer your registration to another Sister who wants to attend in 2021, or request mailing of your registration bag and t-shirt.

- Can I roll over my registration?

Great news! Your registration is already rolled over for the 2021 COCLLR in Kentucky. Please email us if there are other circumstances that require additional attention.

- Why is the registration date in May?

There is a lot of coordination that goes into booking a conference site. May 13-16 was the closest date we could acquire that was within the timeframe of our usual retreat dates. This date works for the hotel, the COCLLR, our speakers, and for the majority of our attendees.

- Can I get my money back for plane tickets or other travel plans?

The COCLLR is not responsible for transportation refunds. However, the letter posted across our social media platforms should suffice as proof of COVID-19 impact for all major airlines and buses. If you are unable to download a copy from our website, please email [cocllr\\_registration@yahoo.com](mailto:cocllr_registration@yahoo.com) to request a copy be emailed to you.

- Why did COCLLR cancel the retreat this year?

We truly apologize for any inconvenience we might have caused due to cancellation. Current guidelines and progression towards large group allowances do not bode well for having a retreat this year. Rather than continuing to change the date, we thought it best to push the retreat one year.

- Is COCLLR going to move the retreat dates again?

There is no indication that we will have to shift the retreat dates again. The Executive Team is ready and excited to see you May 13-16 in Louisville.

- I am part of group; how do I find out new information and updates?

Your group coordinator will disseminate the information you need after monthly conference calls. Additionally, we post updates on the website, and social media platforms, which are available for your immediate viewing.

## Ads

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- How do I update my existing ad info?

Please email [cocllr\\_ads-sales@yahoo.com](mailto:cocllr_ads-sales@yahoo.com) with the subject line 'Change to Ad.'

- Can I still purchase an ad for 2021?

There are ad spaces available in the updated program book. Please contact [cocllr\\_ads-sales@yahoo.com](mailto:cocllr_ads-sales@yahoo.com) to receive additional information.

## Hotels & Services

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- Why is the hotel rate more?

The hotel rate increased slightly for regular rooms and suites because of peak travel times. Rest assured that we negotiated hard for our Sisters to ensure the best available pricing.

- Are the hotels the same?

Yes. We are still having our retreat at the Galt House, and have the ability to reserve in our overflow hotel.

- Can I book for the main hotel if I was already booked for the overflow?

Yes. Room reservations are on a first-come first-serve basis. Additionally, you will still be get on the wait-list for the main hotel if needed.

- When can I book my hotel room?

We will post that the block of hotel rooms are open for the retreat on the website and social media platforms. Please check back frequently for updates.

- Will there be shuttle service next year?

There is no shuttle service offered by the Galt House at this time, however, we will update you if there are changes or updates to the current services offered to and from the airport.

- Are the speakers going to be the same?

Yes! The great news is that all of our speakers have agreed and are excited to attend the 2021 retreat. We will post any changes to the website and social media.

## Safety & Security

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- Will I have access to free hand sanitizer?

Yes. The COCLLR has your safety and health in mind. Sanitizing stations will be available in areas that are not close to a handwashing station.

- Will the seating arrangements change to keep me safe?

Yes. All areas that have the potential for large groups will have spacing designations that meet the current social distancing guidelines.

- Will the COCLLR provide a facemask?

Unfortunately, we are not able to provide masks for all attendees at this time. We recommend you plan in accordance with current health guidelines. Please check back frequently to see if we are able to provide masks, or to view changes to health recommendations.

- What do I do if I do not feel well?

If you do not feel well prior to the retreat, we recommend that you stay home. If you feel ill at the retreat, please notify a member of our staff if you need assistance, or make your way independently to the nurse's station for a temperature and wellness check.

## Vendors

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- Can I still become a vendor for the retreat and if so how do I register?

Yes. Please contact the Vendor Coordinator, Rosalind Greene-Price at [cocllr\\_vendorsandhealthfair@yahoo.com](mailto:cocllr_vendorsandhealthfair@yahoo.com) to finalize your contract.

- Is there a cancellation fee for the registered vendors?

Yes. Please contact the Vendor Coordinator at [cocllr\\_vendorsandhealthfair@yahoo.com](mailto:cocllr_vendorsandhealthfair@yahoo.com) for guidelines.

- What is the cost for vendor tables?

The costs for vendor tables are \$300 for prime locations and \$200 for standard locations.

## Health Fair

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- Is there still going to be a health fair?

Yes. Please contact the health fair coordinators at [cocllr\\_vendorsandhealthfair@yahoo.com](mailto:cocllr_vendorsandhealthfair@yahoo.com) with any further questions.

- What is the new deadline to participate?

The deadline for contract completion is March 1<sup>st</sup>.

## Awards

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- I submitted a nomination, but the Sister I nominated cannot make the new date. What happens to her nomination?

All Sisters who win the scholarship must be present to receive their award. Can I nominate someone else for an award for the 2021 retreat?

Yes. The deadline for nominations is March 20<sup>th</sup> for mailing postmark and email submissions.

- Have some awards already been decided?

No selections were made for the 2020 conference. All previous nominations and new nominations for awards and Sister-to-Sister need to be submitted to the Awards committee to allow us to fill every category of award and afford all of our Sisters the opportunity for recognition.

## Sales

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- I ordered a fascinator online; will I still receive one?

Yes. You will still receive one of our designer made fascinators. Please visit us at the sales counter to pick up your order, and enjoy wearing your fascinator at the banquet, the Kentucky Derby, or any time you like.

- Are there new items on sale?

We have not added new items to our sales platform yet, but check back frequently for new items, tours, or events.

- Can I prepay for audio CDs of the session if I already know I cannot make the retreat in 2021?

We are not taking pre-orders for sessions right now. However, if demand is high enough, we will coordinate with our AV team to provide this service to attendees. If you are sure you cannot attend, please email [cocllr\\_ads-sales@yahoo.com](mailto:cocllr_ads-sales@yahoo.com) to designate your order and someone will contact you with further details.

- Will the new items I receive/purchase reflect the new retreat date?

Current offerings will reflect the new retreat date, such as your bag and t-shirt.